

**Lowestoft Town Council**  
**Meeting of the Planning and Environment Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE**  
**17:00 on 18 September 2018**

**MINUTES**

**Present:** Cllrs Sue Barnard (arrived 14.07), Amanda Frost, Alan Green, Graham Parker and Alice Taylor (Chair)

**In Attendance:** Sarah Foote (Deputy Town Clerk)

**Public:** There were three members of the public in attendance

**422. Welcome**

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

**423. To receive and consider acceptance of apologies for absence**

Apologies were received and accepted from Cllrs Peter Knight, Tracey Eastwood and Allyson Barron. Councillors Carlton, Ford, and Houghton were absent.

**424. Declarations of Interests and dispensations**

None

**425. To consider the accuracy of the Minutes of 4 September 2018**

The minutes of 4 September 2018 were accepted as accurate. Proposed by Cllr Green; seconded by Cllr Parker; all in favour. The minutes were duly signed by the Chair.

**426. Public Forum**

Residents of Ship Road in Pakefield spoke of their frustration in being able to gain any progresses on double yellow lines in their street after the road had been resurfaced. They had received contact from Suffolk Police, an Engineer from Suffolk Highways and a promise of a visit from the County Council, but nothing had come to fruition. They were concerned at the danger of vehicles parked in the street, the restrictions these could post for emergency service vehicles. They asked if the Town Council would assist. It was agreed that the Clerk would contact County Councillor Jenny Ceresa (Councillor for Lowestoft South) and ask for her to visit the residents concerned. The Town Council would also ask for urgent action and a report back to ensure that this matter was finally progressed for the residents.

A resident asked if there was any update on the Listed Building status for the Old Hospital and reported that he would attend the Full Council meeting at Waveney District Council

**427. Planning applications**

The following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) were considered and recommendations of the Council were decided:

Reference	Address and Description	Ward
DC/18/3728/TPO	Foxburrow Pub, 249 Yarmouth Road - TPO No. 390 - trees 1 x Ash - Reduce back by 1.5m as overhanging garden 1 x Wilow (touching house) - Reduce back by 3m to clear house 1 x Lime (touching house) - Reduce back by 3m to clear house 1 x Hazel - Coppice 1 x Oak - Reduce back by 1m as overhanging garden G2 (rear 21 Briar Close) 1 x Oak - Reduce back by 2m as overhanging garden 1 x Hornbeam - Reduce back by 2m as overhanging garden Foxburrow Hill 1 x Lime - Reduce back from bus stop by 2m as overhanging G3 - 4 x dead Elms - Fell to ground	St Margaret's

It was proposed by Cllr Parker, seconded by Cllr Barnard and unanimously agreed to recommend

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approval of this application.		
DC/18/3701/TCA	49 Kirkley Cliff Road - Rear of Hotel Katherine Fell to ground level old Conifer / Spruce hedge approx. 10 stems Reason: due to shading, guano and unmanageable	Kirkley
It was proposed by Cllr Barron, seconded by Cllr Parker and unanimously agreed to recommend approval of this application.		
DC/18/3691/TPO	35 Gunton Church Lane Lowestoft Suffolk NR32 4LQ-TPO No.1-4 Front garden trees numbered as per application & plan T1 & T2 - 2x Oaks - Crown reduce up to 30% & remove deadwood. Reason: General maintenance T3 Ash - Fell to ground level. Reason: Old fruiting bodies of Inonotus hispidus (shaggy bracket) found at base T4 Sycamore - Crown reduce up to 40%.General maintenance T5 Pine - Reshape lateral branches by 1m.General maintenance	Gunton
It was proposed by Cllr Barnard, seconded by Cllr Parker and unanimously agreed to recommend approval of this application.		
DC/18/2626/FUL	39 Skamacre Crescent Lowestoft Suffolk NR32 2QG - Removing garage and replacing with an one-storey extension on the right hand side of house with velux windows. Second floor extension at the back of the house, on top of existing bottom level	Normanston
It was proposed by Cllr Parker, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application		
DC/18/3363/FUL	23-25 Grosvenor Road Lowestoft NR33 0BW - Change roofing materials from Slate to concrete tiles	Kirkley
It was proposed by Cllr Green, seconded by Cllr Frost and unanimously agreed to recommend refusal of this application. The Committee supported the comments of the Conservation Officer in that the roof material should remain in slate as in keeping with the area.		
DC/18/2947/FUL	22 Stradbroke Road Lowestoft Suffolk NR33 7HT - Construction of a rear extension to make kitchen and WC bigger	Pakefield
It was proposed by Cllr Barnard, seconded by Cllr Green and unanimously agreed to recommend approval of this application.		
DC/18/3458/COU	97 Rotterdam Road Lowestoft Suffolk NR32 2EY - Change of use from former residential annexe to dwelling with minor alterations	Normanston
It was proposed by Cllr Green, seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/18/3571/FUL	22 Pennygate Drive Lowestoft Suffolk NR33 9HJ - Construction of a single storey side and rear extensions with internal alterations. Removal of chimney stack	Elm Tree
It was proposed by Cllr Parker, seconded by Cllr Green and unanimously agreed to recommend approval of this application.		
DC/18/3661/FUL	168 Waveney Drive Lowestoft Suffolk NR33 0TR - Extension to rear of property at ground floor level. Existing kitchen area to be demolished and replaced by a bigger open plan kitchen / diner & WC. At first floor level, a new bedroom is to be created. This	Kirkley

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	application differs from the current approved planning in that the ground & first floor roofs have been changed from flat to pitched	
It was proposed by Cllr Frost, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/18/3630/FUL	4 The Sound Lowestoft Suffolk NR33 9HE - Construction of a rear extension and internal alterations	Elm Tree
It was proposed by Cllr Parker, seconded by Cllr Green and unanimously agreed to recommend approval of this application.		
DC/18/3606/FUL	Blyford House 61 Blyford Road Lowestoft Suffolk NR32 4PZ - Construction of 9 no. Additional bedrooms, communal room and facilities	St Margarets
It was proposed by Cllr Green, seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/18/2373/FUL	Rosecarrick House 12 Old Lane Lowestoft Suffolk NR32 5HE - Construction of a two storey side extension	Gunton
It was proposed by Cllr Barnard, seconded by Cllr Parker and unanimously agreed to recommend approval of this application, however, it was noted that the property was located just outside of the Lowestoft parish boundary.		
DC/18/3508/FUL	Adrian House Alexandra Road Lowestoft Suffolk NR32 1PL - Replacement of existing white painted timber casement windows on the front elevation with white PVCu casement windows; external works including fenced, grassed dog exercise areas and location of external condenser units and the alteration of 2No. existing windows to form exits from dog wards into the exercise areas	Harbour
It was proposed by Cllr Barnard, seconded by Cllr Green and unanimously agreed to recommend approval of this application.		
DC/18/3479/FUL	4 Cleveland Road Lowestoft Suffolk NR33 0BN - Retrospective Application - New uPVC sash style windows fitted to front and rear of property (removal of old wooden inserts, due to rotting, leaking and windows not opening, therefore fire risk and health hazard)	Kirkley
It was proposed by Cllr Green, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application (four votes in favour, one against (Cllr Frost)).		
DC/18/3481/FUL	9 Springfield Gardens Lowestoft Suffolk NR33 9EE - Sub division of garden to form plot for attached dwelling	Elm Tree
It was proposed by Cllr Parker, seconded by Cllr Barnard and agreed to recommend refusal of this application (four votes in favour, one against (Cllr Green)). The Committee agreed that the erection of this dwelling would change the street scene by creating a terracing effect to the existing two dwellings.		
DC/18/3724/FUL	5 Kensington Road Lowestoft Suffolk NR33 0HY - Construction of a single storey extension to rear of existing property	Pakefield
It was proposed by Cllr Parker, seconded by Cllr Green and unanimously agreed to recommend approval of this application.		

#### 428. Planning Determinations

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DC/17/4004/FUL	3 Saffron Square Lowestoft Suffolk NR33 7DZ – An appeal to the Secretary of State against the decision of Waveney District Council to refuse planning permission for the construction of a single storey two bedroom bungalow	Pakefield
It was noted that the applicant had submitted an appeal to the Planning Inspectorate following Waveney District Council's refusal of the application.		

### 429. Neighbourhood Planning

Councillors were reminded that the next meeting of the Neighbourhood Plan Working Group would be taking place on 21 September at 10:00 at Hamilton House.

### 430. Sites under ongoing consideration

Former Magistrates' Court – it was noted that the site may have been purchased by a local developer.

Old Hospital – the listed building status application was to be submitted. The new Local Plan recognised the site for future housing development and the James Paget's position statement was that the site would be sold.

North Denes – the Clerk would meet with the Planning Officer next week to discuss when action would be taken against the erection of permanent fencing at the site.

Land to rear of Town Hall – Cllr Green reported that it was over a year since he had asked at a Waveney Full Council meeting for an answer to what was happening with this site, and he had again tabled the same question for the next Full Council meeting.

### 431. Licensing

There were no matters for consideration.

### 432. Resident infrastructure concerns

1. Double Yellow Lines on a residential street in Pakefield – this matter was dealt with in the public forum section of the meeting.
2. Appearance of premises near Ness Point – a parishioner had made comment that the scrap yard that abuts the East of England Park was unsightly and not welcoming to tourists to the most easterly point. It was agreed to enquire if the site was licensed and if there was any action Environmental Health or Planning Enforcement could take.

### 433. Consultations

1. Proposed Parking Restrictions along Sussex Road. Councillors considered this consultation and were in agreement to support the installation of double yellow lines at this location.

### 434. Date of the next meeting

5.00 pm on Tuesday 9 October 2018.

### 435. Items for the next Agenda

No matters were raised for consideration.

### 436. Resolution to close the meeting to the public

There were no confidential matters for consideration and no members of the public were present.

The Chair closed the meeting at 15.40

Signed: .....

9 October 2018