

# Lowestoft Town Council Extraordinary Meeting

For the attention of all Councillors

You are summoned to attend the Extraordinary Meeting of the Lowestoft Town Council at Waveney District Council's office at **Riverside, 4 Canning Road, Lowestoft, NR33 0EQ** as **specified in the attached agenda.**

**The meeting is open to the public and press to attend** and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined, in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

*I. Graham*

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Ian Graham, Mayor  
10 May 2018

**Lowestoft Town Council**  
**Extraordinary Meeting**  
**Riverside, 4 Canning Road, Lowestoft, NR33 0EQ**  
**18:30 on Monday 21 May 2018**  
**AGENDA**

**298. Welcome**

To welcome to meeting, explain the fire evacuation procedure and remind councillors and members of the public that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

**299. To receive and consider acceptance of apologies for absence**

**300. Declarations of Interests and dispensations**

- a) To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda
- b) To receive and consider written requests for dispensations for Disclosable Pecuniary Interests
- c) To note any dispensations previously granted

**301. To consider the accuracy of the Minutes:**

- a) 8 May 2018

**302. Public Forum**

An opportunity for the public to make comments on any matters on this agenda.

**303. The Marina Theatre and 'Zenith' Building**

303.1 To note the Secretary of State approval of borrowing for the 'Zenith' building

303.2 To consider approval of an application to the Public Works Loan Board for a loan for £200,000 for the purchase of the 'Zenith' building

303.3 To consider the payment of £5,000 from the Marina Theatre Trust towards the purchase of the 'Zenith' building and a payment of £5,000 towards the Marina Theatre Trust legal costs, related to the sale, lease and the agreement for theatre management services

303.4 To consider signing the contract for the sale of the Freehold of the 'Zenith' building, the surrender of the related lease to the Marina Theatre Trust and the agreement to a new lease (or a contract with the Trust for such surrender and new agreement) and to approve the related payments

303.5 To consider a Deed of Novation for the agreement for the provision of theatre management services and any other contractual matters relating to the provision of these services, including:

303.5i An invoice from Waveney District Council for the 2017-18 agreement

303.5ii A new agreement for 2018-19 and a related payment of £75,000

**304. To consider the receipt of the Civic Artefacts List from Waveney District Council and the related consultation**

**305. To consider policy positions relating to the Waveney District Council transfer of assets to Lowestoft Town Council**

**306. Date of the next meeting**

5 June 2018 19:30

**308. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issue relating to the matters on this agenda**