

Lowestoft Town Council Implementation Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Lowestoft Town Council Implementation Committee at **Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ at 16:00 on 23 April 2018.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

S S Bendix

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Shona Bendix, Clerk
18 April 2018

Lowestoft Town Council

Meeting of the Implementation Committee

Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ
16:00 on 23 April 2018

AGENDA

- 276. Welcome**
To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.
- 277. To receive and consider acceptance of apologies for absence**
- 278. Declarations of Interests and dispensations**
- 278.1 To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda
- 278.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests
- 278.3 To note any dispensations previously granted
- 279. To consider the accuracy of the Minutes:**
9 April 2018
- 280. Public Forum**
An opportunity for the public to make comments on any matters on this agenda
- 281. Presentation from NABMA**
- 282. Discussion with Waveney District Council:**
- 282.1 Gunton Warren and Normanston Allotments
- 282.2 Kirkley and Pakefield Community Sports and Social Club Deed of Surrender and Lease
- 283. To consider asset and compliance issues, in particular the following matters:**
- 283.1 The sale of land on Walmer Road
- 283.2 The introduction of memorial benches
- 283.3 Improvement works to play areas
- 283.4 Compliance monitoring and maintenance
- 284. To consider a summary table of concerns regarding asset transfers (confidential document)**
- 285. To note progress with events on Town Council land**
- 286. To note progress with a framework for requests for the Freedom of the Town**
- 287. To consider progress with draft lease for community halls**
- 288. To consider progress with community engagement**
- 288.1 Survey (including Survey Monkey)
- 288.2 Promotion leaflets and advertising
- 288.3 Noticeboards, signs and plaques
- 288.4 Events material: gazebo, banners and microphone etc

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289. To consider the following draft protocols

289.1 'Friends of' groups

290. To note any progress with plans and lease for the first floor of Hamilton House

291. To consider an update and next steps for the following assets:

291.1 Allotments, including asset record

291.2 CCTV

291.3 Community halls

291.4 East of England Park

291.5 The Lowestoft Collection

291.6 Marina Theatre

291.7 North Denes including review of asset records

291.8 Open Spaces and parks, including the septic tank on the land of the Uplands Community Centre

291.9 Town Hall (including condition survey) and Heritage Action Zone

291.10 Triangle Market, including asset records

291.11 Other assets and asset records

291.12 To consider the need for any additional condition surveys

292. To note the summary table for asset records, protocols and strategies

293. To consider any developments in relation to the threatened closure of Lowestoft Records Office

294. Date of the next meeting

Friday 11 May 2018 16:00 Hamilton House

295. Items for the next Agenda and Close